

## **Production Support Planner**

**Location:** Isleport

**Salary:** Up to £22,500 (depending on experience)

**Job Level:** Level 4S

**Closing Date:** Friday 23<sup>rd</sup> August 2019

### **So, what will I be doing?**

As Production Support Planner you will be joining the Planning and Replenishment Team in a, distinctive, ambitious and trusted manufacturing company that is committed to making great British dairy the right way. Forever. Working closely with the Production Planning Manager you will be responsible for the effective provision of daily production plans for Yeo Valley manufacturing operations. You will interact with manufacturing, replenishment, and commercial colleagues to ensure effective production planning.

### **Key responsibilities will include:**

- Liaising with manufacturing sites to evaluate and amend production plans as required
- Liaising with Production Planning Manager and Commercial team to co-ordinate and manage ice cream packaging orders
- Providing liaison support with Ice Cream packaging suppliers as necessary
- Monitoring ingredients for ice cream to ensure effective shelf life rotation
- Supporting the Commercial team as required in response to changes in sales demand and operational issues
- Escalating issues that will disrupt the effective execution of the current manufacturing plan
- Compiling and distributing daily/weekly/monthly planning reports as required
- Ensuring all relevant processes and procedures are deployed to provide and maintain effective production planning

### **Sounds interesting, what do I need?**

#### **These skills:**

##### Essential

- Good level of education, minimum of 5 GCSE's grades A-C, ideally qualified to an A level standard or equivalent
- Excellent IT skills including demonstrable competence in Microsoft office programs
- Effective time management skills
- Ability to represent the company in a professional and highly competent manner
- Ability to work flexibly
- Good interpersonal skills
- Proactive with strong organisational skills
- Self-motivated

Desirable

- Experience of Production Planning (ideally in an FMCG environment, food industry preferred)
- Knowledge of Food safety plus understanding of Food manufacturing techniques
- Demonstrable competence in a stock management role
- CIPS (Up to Level 3)
- Full driving licence

### **How do I apply?**

To apply please send a copy of your CV and a covering letter to [careers@yeovalley.co.uk](mailto:careers@yeovalley.co.uk)

**Closing date:** Friday 23<sup>rd</sup> August 2019

Please bear in mind that our closing dates are used as a guide for when the application window is expected to close. We reserve the right to close the application window sooner than the date displayed if we can. **We therefore recommend that you get your application in straight away – and don't miss the opportunity to join us!**

### **Why should I join the family?**

At Yeo Valley we are independent, British and proud to be making the highest quality yogurts, desserts and ice cream under the Yeo Valley brand and for many of the UK's major retailers. Operating from four dairies and two logistics centres in Somerset and Devon, we employ over 1700 staff and produce more than 25% of the UK's packaged yogurt.

We're sure you don't need convincing, but there's a whole host of benefits that we offer including: 25 days' holiday, plus bank holidays, pension scheme, healthcare, childcare vouchers, cycle to work scheme, subsidised products and services and preferable rates with our partners.